# Caitlyn Chew Su'en

Caitlyn designs to express impactful messages, working to become a multi-faceted designer who can utilise her skills and interests for the good of others.

#### **EDUCATION**

#### Bachelor of Fine Arts in Design Art, Nanyang Technological University

AUG 2023 - JUL 2027

- Specialisation in Visual Communications
- Completed modules in Visual Communication. Typography, Crisis Management, Western Art History, Asian Art History, among others.

# Exchange Programme, Hongik University (South Korea)

SEP 2025 - DEC 2025

Nanyang Technological University GEM Explorer Semester Exchange Programme

#### Diploma in Communication Design, Temasek Polytechnic

APR 2020 - MAY 2023

- Specialisation in Integrated Design
- Completed modules in Design for Print, Integrated Campaign and Advertising Strategy, Design for Screen, among others.

#### GCE 'O' Levels, Crescent Girls' School

JAN 2016 - DEC 2019

- Achieved A1 grade in Elementary Mathematics
- Achieved A2 in English, Additional Mathematics, Pure Chemistry, Pure Literature

#### **EXPERIENCE**

#### Seriously Addictive Mathematics (Bukit Timah Centre)

SEP 2024 - AUG 2025

#### Part-Time Administrative Assistant

- Assisted with scheduling, invoicing and inquiry response
- Designed and managed social media efforts
- Assisted with inventory stock-keeping and

#### Sixmoredays

JUN 2022 - OCT 2023

#### **Design Intern**

- Designed monthly social media collaterals for industry clients
- Developed various design projects ranging different styles (e.g., Illustration, Animation, Branding, Advertising), culminating in a total of 4 main projects within the internship period, including animation of 25 GIFs

# Chalk 'N' Pencils

DEC 2019 — MAR 2020

#### Part-Time Teaching & Admin Assistant

- Demonstrated organizational skills by tabulating data and invoices
- Worked well under pressure as the only assistant to ensure that children's safety was prioritized during hectic classes

### **CO-CURRICULAR LEADERSHIP EXPERIENCE**

#### Nanyang Technological University - School of Art, Design & Media

AY2024/2025

#### Transitional Orientation Programme, Manpower Head (Main Committee)

- Co-headed all administrative efforts for the orientation programme, including D-DAY manpower management, inventory management and sensitive PDPA handling
- Collaborated with peers heading different departments to best understand their manpower needs and allocating subcommittee members accordingly and flexibly.

# Nanyang Technological University - Christian Fellowship

AY2025/2026 **Orientation Programme Secretary** 

AY2023/2024 **Bible Camp Secretary** 

# Temasek Polytechnic - Music Vox

AY2022/2023

- Led a management committee of four other individuals to manage the whole CCA (Total CCA membership of around 80)
- Organised Temasek Polytechnic's inaugural run of 'Tapestry: MELODY Music Festival', which ran 6 concerts, 1 busking showcase and 2 workshops open to the general public over the span of a 29 days. In charge of the overall festival as festival director, overseeing the creative direction. administrative and finance processes

#### AY2021/2022

#### **Head of Publicity**

- Curated and created social media content
- Directed and brainstormed for several videos, and was in-charge/heavily involved in the entire production process

### **NOTABLE AWARDS & ACHIEVEMENTS**

Temasek Student Excellence Awards

# AY2022/2023

#### Temasek CCA Gold Award

Pinnacle award of Temasek Polytechnic's Student Excellence Awards, recognising final-year students who have actively and impactfully contributed to the Polytechnic

### Student Leader Excellence Award

Runner-up for the 'Student Leader of the Year' award category, in recognition for service and leadership in the Music Vox Main Committees of AY2021/2022 and AY2022/2023.

#### Indigo Design Awards

2022

# Silver Award, Website Design

Attained a Silver award for UI/UX design project 'aroundtheworldwideweb', which brings users of all ages the Internet's latest and greatest pop culture content, such as trending memes, the most viral videos and the latest fashion trends.

### **SKILLS**

Technical Skills	Interpersonal Skills
Digital Design, Campaigns,	Good team player
Brand Design, Motion Graphics	Proactive communicator
Administration &	Takes initiative

event planning

Independent learner

Video Pre-Production & Post-Production